

VIRGINIA SCHOLASTIC ROWING ASSOCIATION

P.O. Box 23042 Alexandria, VA 22304

MINUTES of the BOARD of DIRECTORS MEETING January 4, 2011

I. The Board of Directors meeting was called to order by the President, Robert Ittig, at 7:37 pm in the cafeteria of Thomas Jefferson HSST. Thirty-three voting members were present as follows:

<u>Officer Members</u>			
President	Rob Ittig	Vice President	Michael Mutter
Treasurer (Vacant)		Secretary	John White
<u>At-Large and Team Members</u>			
At-Large	Harry Heim	Mount Vernon	Lisa Schneider
At-Large	Fran Phoenix	NCS / St Albans	Mark LaViolette
At-Large	Ryz Obuchowicz	Oakton	Mike Mulreany
		Potomac	Bill Wunderle
Christchurch (Associate)	Richard Laurence	Robinson	Thomas Criman
Episcopal (Associate)	-----	Sidwell Friends	Elizabeth Britton
Fairfax	Pam Jones	South County	Adale Tourtellott
Forest Park	Curtis Hoagland	T C Williams	Eric Schilling
Gar-Field	Don Schilpp	Thomas Jefferson	Dave Applin
Georgetown Visitation	Charles McNamara	W T Woodson	Mark Ramage
Gloucester (Associate)	Jon Hatch (AD)	Wakefield	Tony Donahoo
Hylton	Dorothy Lazor	Washington-Lee	Tim Aiken
J E B Stuart	Jenny Kusmik	West Potomac	Mick McKeown
James Madison	Ronald Marx	West Springfield	-----
Lake Braddock	Cynthia Maltenfort	Western Albemarle(Asso)	-----
Langley	Nathalie/Jun Quion	Westfield	-----
Mathews (Associate)	-----	Woodbridge	Hal Johnson
McLean	Doug Hale	Yorktown	Michael Osborne

Non-voting Members:

<u>Coordinators</u>			
LOC	Ryz Obuchowicz	Programs	-----
Charlie Butt	TBD	Trophies	Mike Stilwell
Personnel	-----	Web Master	-----

<u>Committees</u>			
Bylaws	John White	Grievance	Harry Heim
Coaches	Mary King	Historian	Ryz Obuchowicz
Coach Develop	Ryz Obuchowicz	Nominations	TBD

<u>Representatives</u>			
Thompson Boat Center	-----	Crew Council	Noel Deskins (Wakefield)
Sandy Run Park	James Short	USRA Referees	Ryz Obuchowicz

II. President's Report. Rob Ittig:

A. Rob gave a brief update on the embezzlement investigation that engendered some lengthy discussion. The report of investigation, compiled by Cindy Thomas, Dorothy Lazor, Fran Phoenix and John White, and is 2 ½ inches thick, was delivered to the Prince William County Police, Detective Patrick Crowley, on December 30, 2010. Detective Crowley is expected to meet with the Commonwealth Attorney, Mr. John Arledge, sometime soon to determine the action to be taken.

B. Mike Mutter provided a brief status of the insurance claim proceedings. Not much can be disclosed due to the complicated nature of the claim, the inconsistencies in the policy (which is 93 pages), and the guard against prejudicing our position by premature disclosure. The Proof of Claim is in process and will be sent to the Insurance Company, Philadelphia Indemnity Co., by the end of the month (it is due within 120 days of discovery, that date being October 4, 2010).

C. The Capital Equipment Plan was discussed, in particular the need for the plan given the financial situation we are experiencing. The assessment for this year will not be determined until after the rowing season is completed and the assessment may be adjusted (or eliminated). However, regardless of the method of funding the plan, some form of capital equipment plan is needed. We have never had such a plan and our infrastructure is, or is getting to be, too old to maintain. Richard Laurence of Christchurch School suggested we look outside our organization for assistance, mentioning colleges, masters, and clubs.

D. Website. Ryz Obuchowicz said the website is up as of last week. It is a work in progress and has a very new look and feel. Suggestions for additions and changes are solicited, however, keep in mind what you see is just the beginning. More is being added daily. The Webmaster is Marc Rotenberg and he is most responsive to our needs.

E. Treasurer Election. Since the election is by written ballot and the slate is four persons, the election was started at this point in the meeting so that it could be processed while the meeting continued. The four candidates were: Dorothy Lazor, Mark Peterson, Dana LeFever, and Chris Nelson. A biography of each had been sent out prior to the meeting. The four were introduced and each made a brief statement. Mark Peterson was elected.

III. Secretary Report. John White:

A. The Minutes of the November 2, 2010 Board meeting were read and approved as written.

B. John gave a brief report of the Booster Summit held in Richmond on November 20, 2010. He thought it was well worthwhile and highlighted several practices concerning finances that we can well relate to now. Several handouts from the Summit were distributed

IV. Treasurer's Report. John White:

A. The financial statement for the last quarter (Oct – Dec) could not be distributed at this time due to the investigation. However, the amounts in each of the three accounts (Operating, Capital, and Building) were announced and all known outstanding debts to date have been paid. The schools with dues outstanding (9) were announced.

V. Vice President's Report. Michael Mutter:

A. Mike broached the IRS movement to classify all coaches as employees vice independent contractors. Several booster organizations are dealing with this issue and it is complicated and has ramifications for the boosters, schools and coaches. Mike requested that the membership share information and we will make sure it gets distributed to all. Discussion included contacting USRowing to see if it has information or a policy. It was commented that making coaches a Fairfax County Public School employee was not necessarily good in that it may result in a pay cap.

VI. Representative's Reports.

- A. Crew Council. Noel Deskins: NTR
- B. USRA Referees. Ryz Obuchowicz: "We need referees."
- C. Sandy Run Park. James Short: NTR
- D. Thompson Boat Center. Jermaine Lasane: NTR

VII. Coordinator Reports.

- A. LOC. Ryz Obuchowicz: Only a few permanent LOC Staff members have been identified. The names are due by February 1st.
- B. Charlie Butt. TBD: NTR
- C. Personnel. Shirley von Rinteln: John White spoke for Shirley. The volunteer coordinator meeting is in one week, January 11th, here in the TJHSST cafeteria.
- D. Programs. Cheryl Garner: John White spoke for Cheryl. Pictures and team biographies for the seasonal regatta programs are due March 1, 2011.
- E. Trophies. Mike Stilwell: Trophy turn in is at the VASRA meeting March 1st. Mike also handed out the plaques awarded to the teams that won the Points Trophies at the Virginia Scholastic Rowing Championship May 22, 2010. The point's winners had not been calculated on site and were not completed until after the summer. The winners are Georgetown Visitation (Women's Div I), St Albans (Men's Div I), and Gloucester (both the Women's and Men's Div II). The point's trophies will not be handed out. VASRA will ensure the results are properly inscribed on the trophy plinth plates.

VIII. Committee Reports.

- A. Audit. TBD: NTR
- B. Bylaws. John White: NTR
- C. Coaches Committee. Mary King: There will probably not be a coaches meeting this month, however, there are matters the coaches need to address, principally VSRC progressions and weekly ranking, so a meeting in February is desired. She will contact the coaches for a best date/time.

- D. Coaches Development. Ryz Obuchowicz: NTR
 - E. Grievance. Harry Heim: NTR
 - F. History. Ryz Obuchowicz: NTR
 - G. Nomination. TBD:
- IX. Old Business. None
- X. New Business. None
- XI. Announcements.
- A. 12/31 – Organizational dues were due to USRowing.
 - B. 1/11 – Volunteer Coordinator meeting, TJHSST cafeteria, 7:30 pm.
 - C. 1/25 – Crew Council meeting, Freedom HS, 10 am.
 - D. 1/31 – Publish Safety Plan on the VASRA website.
 - E. 2/9 – Potomac Safety meeting, DC Harbor Police HQ, 550 Water St SW, Washington DC.
 - F. 2/19 – Coxswain Clinic, TJHSST, 9 am to 1 pm.
- XII. Adjournment. The meeting adjourned at 9.18 pm.
- A. The next BOD meeting is Tuesday, February 1, 2011 in the TJHSST Cafeteria.

John D. White

John D. White
Secretary