

VIRGINIA SCHOLASTIC ROWING ASSOCIATION
P.O. Box 23042 Alexandria, VA 22304
MINUTES of the BOARD of DIRECTORS MEETING February 5, 2013

I. The Board of Directors meeting was called to order by the President, John White at 7:45 pm at Holmes Middle School. Twenty-seven voting members were present as follows:

<u>Officer Members</u>			
President	John White	Vice President	Dorothy Lazor
Treasurer	Mark Peterson	Secretary	Fran Phoenix

<u>At-Large and Team Members</u>			
Past President	Mike Mutter	Mount Vernon	Lisa Paradis
At-Large	Shirley von Rinteln	NCS / St Albans	Mark LaViolette
At-Large	Jules Verster	Oakton	Gale Rogers
At-Large	-----	Potomac	Beneatha Draffin
At-Large	Mike Mutter	Robinson	Robert Clark
Briar Woods	-----	Sidwell Friends	-----
Christchurch (Associate)	-----	South County	Adale Tourtellott
Episcopal (Associate)	-----	St Stephens/ Ste Agnes	-----
Fairfax	Julia Trieber	Stonebridge	-----
Forest Park	Curt Hoagland	T C Williams	Ed Emblom
Gar-Field	Candice Barlow- Jones	Thomas Jefferson	
Georgetown Visitation	-----	W T Woodson	Mark Ramage
Gloucester (Associate)	-----	Wakefield	
Hylton	Renee Johnson	Washington-Lee	Barrett Weiser
J E B Stuart	Robert Finley	West Potomac	-----
James Madison	Ronald Marx	West Springfield	-----
Lake Braddock	Kim Turmel	Western Albemarle(Asso)	-----
Langley	Rob Shenk	Westfield	-----
Mathews (Associate)	-----	Woodbridge	-----
McLean	Greg Young	Yorktown	Gina Memmott

Non-voting Members present:

<u>Coordinators</u>			
Course Master	Jules Verster	Personnel	Shirley von Rinteln
LOC/Regatta Director	Obuchowicz/Mutter	Trophies	Tuck Bowerfind/Krisin Murphy
Charlie Butt Director	Paul Gugino	Web Master	---

<u>Committees</u>			
Budget / Audit	Curt Hoagland	Headquarters	-----
Bylaws	Dorothy Lazor	Historian	TBD
Coaches	-----	Long Range Plans	John White
Coach Develop	TBD	Nominations	TBD
		Publicity	-----

<u>Representatives</u>			
Sandy Run Park	-----	Crew Council	-----
		USRA Referees	-----

- **Audit Report:** Tariq Shafi gave a short talk on the different levels of audits available to companies and organizations. He explained why it was felt that the compilation level was what VASRA needed. He complimented Mark on his excellent record keeping and explained that his company would be looking at our books four times this year. The recommendation is that we do the compilation level again next year.
- **Parking:** John White reported that Ric Thomas (At-Large) will be overseeing the parking and its various facets this year. He has had to give up oversight of the Finish Line Tower project...if you know of someone with expertise in that area please tell someone on the Executive Committee. Westfield Band Boosters will be taking over as “parkers”...they are raising money to send the band to the 2014 Rose Bowl parade in Pasadena, California.
- **Waivers:** The UMP plan was approved. Waivers may be signed electronically on the US Rowing site. Signing an electronic waiver also agrees to Basic US Rowing Membership (no charge). If you decline Basic US Rowing Membership, you may print out a waiver form, fill it out and keep it in your records. Someone in the booster organization keeps the individual forms. The only paper that gets sent in to VASRA is the certification that all people involved in rowing at your school has signed a waiver.
- **Launch Driver Training:** It is up to the individual program. There will be no central training this year.
- **VHSL:** A letter has been written from the Crew Council to the VHSL asking them to reconsider the decision to exclude crew from their oversight. We would lose catastrophic health coverage for athletes through VHSL. We have asked our insurance carrier for a quote that would include coverage for athletes coaches and volunteers in the event that we no longer are covered by VHSL. This would not happen until the next academic year begins in August.
- **Minutes:** The January 8, 2013 VASRA meeting minutes were approved as corrected. The corrected version will be sent to everyone next week.
- **Administrative Requirements:** Everyone was given a copy of the requirements to be fulfilled by each organization before their team can row. The waiver certification, the MEL, and OLOC representative name are all due before a team can row. The due date is March 15th and earlier submission is better. A copy of the status sheet is available on the VASRA website. It tells you the web addresses you need too!
- **Treasurer:** The January report was handed out and reviewed. Mark reported that the CPA compilation cost VASRA \$5,000.00.
- **Crew Council Meeting:** Dorothy reported that there were no changes proposed to the Rules of Rowing at the meeting.
- **Cox Clinic:** Registration is open on Regatta Central. Mary Whipple will be the guest speaker.
- **Stone Bridge and Briar Woods :** They are still members of VASRA. We hope to be able to work it out with Loudon County that the schools can row in VASRA regattas.

- **Course Master:** Jules Verster is in need of a new member of the River Rats as they have lost a member. Most of the supplies for the new race course are in and he hopes that by the work days the course will be able to be put in. The Gigantic is the proud owner of a new motor.
- **OLOC** will meet on March 7th at Mike Mutter's office near Merrifield. More on that soon.
- **The Charlie Butt Regatta** has new directors. They are Julie and Paul Gugino from Yorktown High School. They will be working closely with Chris Walsh and are working on the necessary permits and paperwork now.
- **Personnel:** Shirley von Rinteln is still working on the volunteer sheets for the Ted Phoenix, the Charlie Butt and VSRC. She expects to finish them shortly. The work days will be the four Saturdays before the Polar Bear Regatta. Rowers are welcome to come and help too!
- **Job Descriptions** for regatta volunteers are on the web site under key documents. If you are listed as an assistant, you do what the person in charge directs you to do. E.g., if you are an assistant dock master, you do what the dock master says and your job is similar to his/hers. The volunteer sheets have to be filled out by the second week of March.
- **Budget/Audit:** Curt Hoagland said that this committee was looking at changing the pricing structure for regatta participation next year. More on that later. Jules is working on a prioritized list for them for a Capital Improvement list.
- **Lightweight Rowers:** The lightweights need to be identified now and the school trainers should be recording weight and body fat now. A reminder that the maximum weight for me is now 150 lbs. Women's maximum remains at 130 lbs. The suggestion was made that you treat your whole team as lightweights so that if you want to switch people later in the season, there will not be a problem. Similar rules apply for the SRAA's so please pay attention to this now. There is no forgiveness allowed!
- There has been a request from **The Potomac School** to allow a single rower become a member of VASRA. She will be considered a team of one with all the requirements of a larger team. The VASRA \$100 dues will be paid by the parents and the Athletic Director must sign off on the VASRA Rules Supplement the same as other members. It was **moved** by Ron Marx and seconded by Renee Johnson "that The Potomac School be allowed to become a member of VASRA".
- **Passport Auto Group** has asked to sponsor one of our regattas this season. They would put a Mini Cooper, which is actually a boat, on the water and have activities on the shore. We will look into this offer in more detail and ask NVRPA about the feasibility of this project.
- **We need someone to take over the Finish Line Tower project. Ric Thomas has done some groundwork but is no longer able to continue. Also we are always in need of Referees, We train you and you get the best seat in the house for the races! Present this to all the parents please. They may know someone who knows someone.....**

1. 1/1 - US Rowing Organizational dues for the 2013 calendar year.
2. 1/31 - Publish the Safety Plan update on the VASRA Web Site.
3. 2/11 - Lightweight programs initiated. Body fat measurements obtained the week of February 13th.
4. 2/16 - Coxswain Training Clinic, South County HS, 9 AM - 1 PM .
5. 2/18 - First day of on-water practice.
6. 2/23 - Occoquan Work Day - Course preparation, on land, 9 am - 1 pm.
7. 3/3 - Junior Women's ID Camp, Sandy Run Regional Park, 9 am to 3 pm. Register, www.regattacentral.com.
8. 3/5 - VASRA Board of Directors meeting, 7:30 pm Holmes MS.
9. 3/10 - Junior Men's ID Camp, Sandy Run Regional Park, 9 am to 3 pm. Register, www.regattacentral.com.
10. TBD - Sandy Run Users Safety Meeting, South County HS, 7:00 pm.
11. 3/7 - LOC organizational meeting, 7:30 pm, location Mike Mutter's office.
12. TBD - Potomac / Anacostia Safety Meeting, DC Harbor Police HQ, 550 Water Street SW, Washington, DC.

Adjournment – The meeting was adjourned at 9:42 pm.

Next meeting is Tuesday, March 5, 2013, Holmes Middle School in the Library.