

VIRGINIA SCHOLASTIC ROWING ASSOCIATION

P.O. Box 23042 Alexandria, VA 22304

MINUTES of the BOARD of DIRECTORS MEETING October 18, 2011

I. The Board of Directors meeting was called to order by the Vice President, John White, at 7:35 pm in the cafeteria of Thomas Jefferson HSST. This meeting was rescheduled due to a water main break on October 4th. Thirty-three voting members were present as follows:

<u>Officer Members</u>			
President	-----	Vice President	John White
Treasurer	Mark Peterson	Secretary	Fran Phoenix

<u>At-Large and Team Members</u>			
Past President	Rob Ittig	Mount Vernon	Sheila Moats
At-Large	Ryz Obuchowicz	NCS / St Albans	Mark LaViolette
At-Large	Ric Thomas	Oakton	Mike Mulreany
At_Large	Shirley von Rinteln	Potomac	Robin Cowan(POC)
Briar Woods	-----	Robinson	-----
Christchurch (Associate)	-----	Sidwell Friends	-----
Episcopal (Associate)	-----	South County	Adale Tourtellott
Fairfax	Pam Jones	St Stephens/ Ste Agnes	Courtney Baldrige
Forest Park	Curtis Hoagland	T C Williams	Ed Emblom
Gar-Field	Ken Morgan	Thomas Jefferson	Dave Applin
Georgetown Visitation	Charles McNamara	W T Woodson	Mark Ramage
Gloucester (Associate)	-----	Wakefield	Merlisa Corbett
Hylton	Dorothy Lazor	Washington-Lee	Tim Aiken
J E B Stuart	Jenny Kusmik	West Potomac	Mick McKeown
James Madison	Ronald Marx	West Springfield	Bruce Reid
Lake Braddock	Cynthia Maltenfort	Western Albemarle(Asso)	-----
Langley	Bill Talamantes	Westfield	Craig Trumbull
Mathews (Associate)	-----	Woodbridge	Tony Wilks
McLean	Doug Hale	Yorktown	Polly Ranfone

Non-voting Members:

<u>Coordinators</u>			
Course Master	Tim Russell	Programs	-----
LOC	Ryz Obuchowicz	Trophies	Mike Stilwell
Charlie Butt Dir	-----	Web Master	TBD
Personnel	Shirley von Rinteln		

<u>Committees</u>			
Bylaws	John White	Grievance	Cheryl Fitzgerald
Coaches	Mary King	Historian	Ryz Obuchowicz
Coach Develop	Ryz Obuchowicz	Nominations	TBD

<u>Representatives</u>			
Sandy Run Park	-----	Crew Council	-----
		USRA Referees	Ryz Obuchowicz

II. President's Report. John White (for Mike Mutter in India):

- A. On the subject of the Budget, Dorothy Lazor (Hylton) pointed out that Chapter 14 (P27) of the VASRA Operations Manual states that there should be revenue sharing during the regatta season. After much discussion and history, it was moved by Ric Thomas (Woodbridge /At-Large member) and seconded by Curt Hoagland (Forest Park) that:

A Budget Committee will be established to review the budget and report to the Board. This committee will take on the task of studying the options for revenue sharing. The motion passed unanimously.

The Budget Committee has been asked to give the Board of Directors an update by the November meeting, an electronic report before the January meeting and a final report by the January meeting.

Committee members are: Dorothy Lazor (Hylton), Curt Hoagland (Forest Park), Craig Trumbull (Westfield), Ed Emblom (TC Williams), and Mark Peterson (Treasurer).

- B. Questions were answered on the prospect of a new finish line tower. John stressed that this still is very much an idea and nothing will be done without a presentation to the entire board and a vote taken.
- C. An audit discussion ensued. It was moved by Ed Emblom (TCWilliams) and seconded by Joanne Stump (Yorktown) that:

The Board accept the forensic audit done by the embezzlement investigation team and accepted by the Prince William County Police Department as evidence as well as the independent accountant review done on July 30,2011. The full audit is suspended for 2011 but a full audit will be done for fiscal year 2012.

The motion passed 22-7 (22 yes and 7 no).

- D. Each school needs an LOC staff member in order to ensure that there will be regattas this year.

- E. There are many Committee needs:

- Course Master
- Programs
- Web Master: the need will be put out to the schools in the hope that a parent or student will volunteer their expertise.
- Publicity
- Audit

There was a discussion about the programs and their worth. Many ideas were presented including that most of the information and pictures could now be found online at each school's website. It was also voiced that people seem to be more interested in the heat sheets and the blade sheet/poster. It was moved by Robin Cowan (Potomac) and that:

We discontinue producing the program. Instead a "heat sheet" of events will be available for sale at regattas along with a sheet with team oars to identify crews.

The motion passed unanimously.

Merlisa Corbett (Wakefield) volunteered to head up the Publicity Committee.

- F. John reminded us that the Lela West case will be presented in Prince William Circuit Court on October 20th at 10 A.M. We are asked to come and support Commonwealth Attorney John

- Arledge and Prince William Detective Patrick Crowley present the case to the Judge.
Additional impact statements from individuals and clubs are still welcome.
- G. Launch Driver Training Plans are due at the November 1st Board of Directors meeting.

III. Secretary Report. Fran Phoenix:

- A. Representatives were reminded to sign in at the front table if they had not already done so.
- B. Keep your Key Dates sheet handy as all meetings and regattas and reminders are on there.
- C. There is also a separate sheet available which lists when the regattas for the 2012 season are. Make sure everyone knows now that there might be a conflict with Prom, band competitions etc. This can't be helped as re-scheduling is not possible.
- D. An updated roster will be sent out as soon as tonight's changes have been made. Please destroy all others including the one in the Representatives' Handbook on the CD given out tonight: one for the VASRA Representative and one for the Booster President. Copies for others are permitted.
- E. Liability waivers eventually must be signed by everyone. They will be available on the USRowing website in January. Each club must submit to the Secretary by March 23rd a certification that all rowers have signed the liability waiver. More information can be found in Tab2 of the Representatives' Handbook and at: <https://rosters.usrowing.org>
- F. The Minutes of the June 28, 2011 Board meeting were read and approved as amended.

IV. Treasurer's Report. Mark Peterson:

- A. The Summer financial statement was reviewed.
- B. Some questions on the Charlie Butt Regatta were answered.
- C. Mark stated that Vasra has 3 insurance policies:
 - 1. One with US Rowing that covers us for regatta days on the water @ \$4,750.00
 - 2. One that covers VASRA's equipment @\$4,895.05
 - 3. One that covers Board liability @\$895.00
- D. VASRA dues of \$100. are due by November 1st. Invoices were distributed to the Booster Clubs.

V. Vice President's Report. John White:

- A. Please refer to the Representatives' Handbook (CD's passed out this evening) before you ask questions. There is very complete information contained in this reference.
- B. The Cox Clinic will be held on Feb 18th at 9A.M.. There will be both beginning and advanced sessions that day. We are hoping to have it at South County High School in Lorton. More on that later.
- C. VASRA consists of 35 schools and 34 booster organizations. One more school is hoping to join. Stone Bridge in Loudon County would make the number of schools 36.
- D. The first overall inventory in approximately 10 years is in progress. We are always in need of help. Call Ric Thomas if you are willing to help count! Ric asks that you please check everywhere for equipment that belongs to VASRA and let him know where it is. Many items appear to be missing. An eBay person may be useful in clearing out some of the equipment not being used any more. Please call Ric if you have expertise in this area.
- E. Please get your schedules in order soon. Changes will be more difficult this year. Also out of town regattas must be sanctioned in the State in which the rowers reside. We had to turn some visitors away last year.

VI. Representative's Reports.

A. Crew Council. Noel Deskins: Unable to attend the meeting.

B. USRA Referees. Ryz Obuchowicz: As usual, we are always in need of new referees. There will be a clinic on December 3rd and another one in March. Please ask parents to seriously consider becoming a referee. They get a front row seat at regattas, have excellent training, and shadow an experienced referee for a year.

C. Sandy Run Park. James Short: Unable to attend the meeting

VII. Coordinator Reports.

A. LOC. Ryz Obuchowicz: NTR

B. Charlie Butt. Chris Walsh: Unable to attend the meeting

C. Personnel. Shirley von Rinteln: Shirley stressed that it is the school Volunteer Coordinator who pairs up the volunteer with a job and then tells Shirley the names. The volunteer sheets will be out on January 24th and they are due back to Shirley by March 1st at the latest. Everyone must sign in with Shirley the day of the Regatta...no exceptions!

D. Programs. Shelia Moats: No more programs...see above.

E. Trophies. Mike Stilwell: NTR

VIII. Committee Reports.

A. Audit. TBD:

B. Bylaws. John White: NTR

C. Coaches Committee. Mary King: Mary has schedules from 15 teams so far. They are due to her by November 1st. New coaches, please contact Mary at rowandcoach@gmail.com . All should join the Coaches Google Group...you get 3 free visits...this is how all the information gets around...Mary will give you the address.

- Green Days are skill work days.
- Winter conditioning on ergs is OK.
- Fall competition restriction is not State-wide. Fairfax and Northern Virginia are different than Southern Virginia.

D. Coaches Development. Ryz Obuchowicz: NTR

E. Grievance. Harry Heim: NTR

F. History. Committee needs members

G. Nomination. NTR

IX. Old Business. None

X. New Business. A discussion was held and it was voted to delay the November meeting until November 15th.

XI. Announcements.

A. Dues and Launch Driver Training Plans will be due at the November 15th meeting

B. Ty Autumn, a former TJ rower, is rowing tomorrow representing the USA. He is in a final at the Pan American games.

C. Estimated numbers of rowers is due from each club on November 15th

XII. Adjournment. The meeting was adjourned by the Vice President at 9:27 p.m.

A. The next BOD meeting is Tuesday, November 15, 2011 in the TJHSST Cafeteria. This change in schedule is due to the necessity to reschedule the October meeting.

Fran Phoenix

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Secretary