

Virginia Scholastic Rowing Association

P.O. Box 73, Fairfax Station, VA 22039

AGENDA

Board of Directors Meeting, Vienna Fire Station Hall

400 Center St South, Vienna, VA 22103

October 3, 2017 7:30 PM

Orientation meeting for Booster Representatives and Presidents

I. President. (Dorothy Lazor)

1. **Welcome** to all team representative for the 2018 season. There is as usual considerable turn over during the summer, both in booster representatives and coaching staff. Communications is key to any organization, so please make sure that we have your contact information and that of your coaching staff. In addition the coaches need to populate their own data with the coaches group.
2. **Regattas.** If you have been to any of our regattas you know that, other than the Polar Bear, they are an all day event. We have been using a schedule with small boats racing in the morning and eights in the afternoon, we intend to continue with this practice during the 2018 season.
3. **Regatta Designation.** All VASRA regattas for 2018 are designated as Invitational Regattas. This means that you have to have it on our schedule to place your entries.
4. **Rowing Schedule.** Coordinate with your coaches to make sure of the schedule before it is submitted to the Crew Council in November. This submission is done via the Coaches Association President
5. **Rowers Numbers Report.** . Although you will not know exact numbers until the spring make an educated approximation. We determine the number of volunteer jobs from the number of rowers that you submit as attending each regatta. We also determine if there is sufficient space to allow visiting teams to participate in the regatta. Our attendance priorities are: members, associate members; then visiting crews, with first priority going to those who historically have attended that regatta. These numbers are due **NLT the next VASRA Meeting, 7 November.** Submission details of this and other necessary information will be covered by the Secretary.
6. **Booster Responsibilities and Requirements.** Read the Representatives Handbook. Local Organizing Committee (LOC) Staffing. Larger programs will provide a core staff person for every 50 athletes. Representatives Handbook, Tab 4, VASRA Regatta Roles and Responsibilities, Regatta Staff, page 2.
7. **LOC Positions.** It is never too early to review the LOC positions that your school has filled during the last season and determine if your team wishes to return to that regatta support function.
8. **At-Large Members.** Nominations for At-Large Members:
 - Jules Verster - Course Master (Chief River Rat)
 - Shirley von Rinteln – Personnell Coordinator
 - Kim Turmel – Concessions Coordinator
9. **Committees:** Operations Manual, Chapter 11, page 23.
Audit, three persons.
By-Laws, three persons, Secretary plus two.
Grevience, three persons.
Coaches Development, two persons.
History
Nominations, three persons, April initiation.
10. **Rules.** Members of SMAACC (Southern-Mid-Atlantic Association of Crew Coaches) have put forward two proposals for rules changes and a proposal for regatta event formatting. The current published proposals are included with the meeting documents.
11. **Referee.** We always need more referees. This gives you the best seat in the house at regattas and a great insight into the sport. Committing to being a referee candidate will satisfy the LOC requirement for one person for your organization.

II. Secretary. (Tom Snoich)

1. Attendance: Sign and update the roster. Pick up your school tent card.
2. Reading and approval of the minutes of the 6 June VASRA BOD Meeting, 2017.
3. The VASRA Calendar – Key Dates – these affect your team.
4. Website.
5. Contacts: make sure that there is a reliable contact, an email address that will respond to VASRA

III. Treasurer. (Stuart Burns)

1. Review of the 2018 Budget passed at the BOD Meeting, 6 June, 2017.
2. Financial Report for July, August and September.
3. VASRA membership dues of \$100 are due **NLT 15 November**.
4. Crew Council membership dues of \$100 are due by the November Crew Council meeting. This is a different payment and should be sent to the Crew Council:
5. Tax Return is with the accountant being prepared for November submission.
6. Audit is under way.

IV. Vice President. (Jim Weitekamp)

1. Representatives Handbook.

V. Representatives.

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|----------------------------|---------------------------------------|
| 1. Crew Council | Zeff Yusof (Georgetown Visitation AD) |
| 2. Sandy Run Regional Park | Crystal Wilson (NVRPA) |
| 3. Coaches | Bryan Tylander (Head Coach Woodson) |

VI. Coordinators.

1. Personnel Coordinator Shirley von Rinteln
 1. Volunteer Coordinators confirm name
 2. Regatta schedule coordination
 3. Job assignments
 4. Volunteer Coordinators meeting, January, 2018.
2. Course Master (Chief River Rat) Jules Verster
Fall Work Days. 7, 21 and 28 October.

These are VASRA mandatory workdays, where participation is required from each VASRA member school on the Occoquan. We need to attach two sections of dock ramp to the headquarters dock. Additionally there are replacement docks to be attached to the hard points at the awards dock and Point dock. There is also an additional section to be attached to the dock at the finish line/coaches area.

VII. Committees.

1. Budget/Audit
2. Grievance
3. Long Range Planning
Dorothy Lazor
Tom Snoich
Shirley Von Rinteln (Westfield)

VIII. New Business.

IX. Announcements.

- 7 October – Work Day
8 October – Occoquan Challenge
15 October – Occoquan Chase
21 October - Work Day

28 October - Work Day

November - School regatta participation schedule is due to the Coaches Association President, for approval by the Crew Council at their December meeting.

4 & 5 November - HOTO

7 November - VASRA BOD Meeting

15 November - Membership dues to be received by the VASRA Treasurer.

X. Adjournment.

Next meeting is Tuesday, 7 November, 2018, Vienna Fire Station Hall.